

## THE PORTLAND GARDEN CLUB GRANT REQUEST FORM

### The Mission of The Portland Garden Club

To stimulate the knowledge and love of gardening, to aid in the protection of native trees, plants and birds, to encourage civic beauty, and to improve and protect the quality of the environment through programs and action in the fields of conservation and education.

### **THOSE ELIGIBLE TO APPLY:**

Non-profit organizations, operating in the Portland Metro Area, whose purpose is similar to the mission of the PGC. We do not assist other organizations with fund raising projects.

### **TO APPLY, PLEASE PROVIDE THE FOLLOWING INFORMATION:**

Name of organization:

Address:

Contact Person:

Title:

Phone:

Email:

1. Amount requested (maximum \$2,500).
2. A copy of your 501(c)(3) or equivalent non profit documentation.
3. Brief description of the project, including time line (please limit to one page).
4. The budget for this project.
5. How does this project relate to the Mission of the PGC?
6. Describe any volunteer participation in this project.
7. Who will benefit from this project, directly and/or indirectly?
8. If applicable, how will you maintain this project in the future?

### **SEND (BY US MAIL) OR DELIVER TO:**

Chairman, Community Outreach

The Portland Garden Club

1132 SW Vista Ave

Portland, OR 97205

YOUR APPLICATION MUST BE **RECEIVED BY FEBRUARY 28, 2018**